



# Forum

Organisation:

Enabel

Reference number:

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## About this report:

Depending on the question visibility setting chosen by the buyer, the forum report may in some cases contain unanswered questions.

Questions and answers are exported in the user's preferred data display language. If they are not available in this language, the platform exports them in the next available language (order determined by the platform).

Are the travel costs (and per diem/overnight expenses) from the expert's home to the Enabel office (set according to needs with Enabel) reimbursed upon receipt of supporting documents? Or are these costs to be taken into account in the daily rate?

EN Submitted at 05/12/2024 21:18 CET

The following expenses must not be included in the proposed prices and **will be reimbursed on the basis of supporting documents:**

- Per diems covering additional expenses incurred in a professional capacity (and not in a private capacity) and resulting from a mission (accommodation, meals, drinks, etc.). The reimbursement of Per diems will be made on the basis of a work schedule attached to the invoice previously accepted by the managing official.
- International air transport for the performance of a mission in a country of intervention: air tickets for international flights (and where applicable, the train journey to an international airport) between the expert's country of residence and the place of service (economy class ticket) are organized by the adjudicator. Reimbursement will be made on the basis of supporting documents.
- Professional transport in the country where the mission is taking place.

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Published at 06/12/2024 14:47 CET

Location where services are to be performed - Addendum

EN Submitted at 06/12/2024 14:48 CET

In addition to what is provided for in point 4.10.2 of the tender specifications, the services will be carried out mainly remotely.

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Published at 06/12/2024 14:52 CET

Do you expect the expert to work a fixed number of days per week, or is the work conducted in a flexible manner (also taking into account the expert's other professional obligations)?

EN Submitted at 09/12/2024 09:52 CET

The consultant will be required to work between 3 to 5 days per week with flexibility. These days can be negotiated in order to adapt them to the consultant's schedule and the project program (more days during the last weeks of preparation of strategic documents or when organizing events, info-sessions, etc.).

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Published at 10/12/2024 08:52 CET

Could you provide an overview of the expected outputs of the experts' work (e.g. reports, briefs, national approaches assisted/backstopped, missions, workshops)? Or do you expect this to be negotiated once the expert is contracted?

EN Submitted at 09/12/2024 09:55 CET

The concrete outputs and his temporary expert position will be defined at the beginning of the contract with a certain flexibility.

The tasks may be as follows:

1. Develop practical guidelines for engaging with the private sector

Outline strategies for effective private sector engagement within the OP-VET framework  
Highlight specific considerations and approaches tailored to each of the Action's pillars

2. Clarify roles and responsibilities in private sector engagement

Define roles and responsibilities within the Hub  
Establish collaboration protocols with external partners, such as EU delegations

3. Provide guidance on leveraging private sector networks and platform

Map key private sector networks and platforms in Sub-Saharan Africa, aligned with Global Gateway priorities  
Provide guidelines on how to engage with these networks effectively

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Published at 10/12/2024 08:52 CET